



#### Welcome

Welcome to the Maine Board of Pesticides Control web portal. We hope this new service helps us continue to provide excellent customer service.

This module describes how to apply for the Dealer exam for yourself. If you need to apply for exams for employees of a company or agency, you will need to be granted the rights of an Administrator. This can only be done by BPC staff or another Administrator within your company. If you do not already have these rights, please contact us at 207-287-2731 or pesticides@maine.gov

Before applying for exams, be sure you understand what type of license is needed. Agricultural exams are taken by those wishing to obtain a Private Applicator license or an Agricultural Basic license. Commercial exams are required for those wishing to obtain a Commercial Operator or Commercial Master license. Distributor exams are required for those wishing to obtain a Restricted Use Pesticide Dealer license. If not sure of the license required, visit <a href="www.thinkfirstspraylast.org">www.thinkfirstspraylast.org</a> and select <a href="Licensing">Licensing</a>, <a href="Applicators and Distributors">Applicators and Distributors</a> on the left navigation bar.

Please note that the screens you see may have changed from what is pictured here, as we are still developing and making improvements, but the functionality remains the same. Contact us at anytime if you have questions.

# **Apply for Exams**



#### After logging in, select Apply for Exam

Iaine Board of	f Pesticid	es Contro	ol					⊕ Home
	Individual ID BPC_IND-54146	Date of birth Feb 14, 1988	Primary ( <b>207)</b> 62		Last login Jul 22, 2017 11:15:28	8 AM		
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Agency  Make Miscellaneous Payment  View Miscellaneous Payments							View Recertification Credits	

Maine Board of Pesticides Applying for Exams



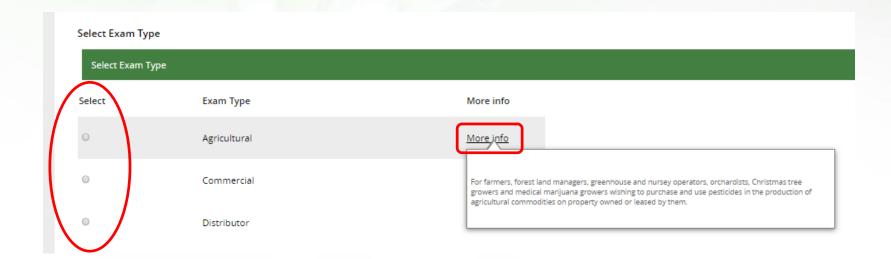
apply for Exam (	(AE-565)						Save Other ac
1 Applicant Information	Select Exam Type	3 Select Exams	Schedule Exams	5 Payments	6 Disclosures Non Payments		
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(207) 621-45	78					annebills@rocketmail.com	
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Edit your personal information as necessary. Be sure the Email address is correct as this is how you will receive exam schedules and scores. Select <u>Next</u>

### **Select Exam Type**



Select the type of exams required. This depends on the type of license required. If you're not sure, click on <u>More info</u> on the right, or go to the BPC website at <u>www.thinkfirstspraylast.org</u> and select <u>Licensing</u>, <u>Applicators and Distributors</u> from the left navigation bar.



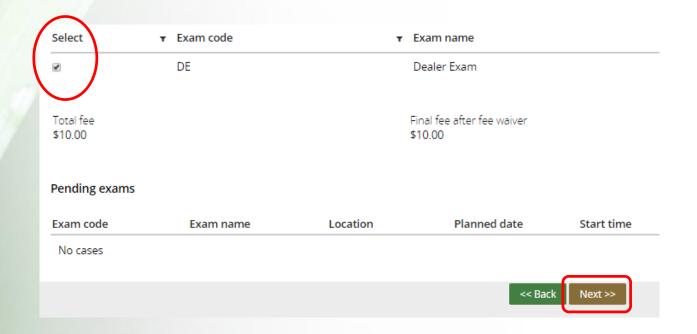
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#### **Distributor Exams**

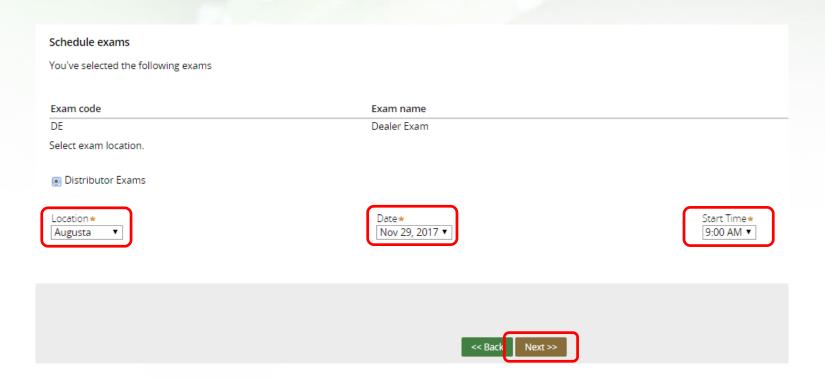
If Distributor Exams was selected, only one exam will be listed. Select the exam and Next



## Distributor-Schedule Exam



Click on the box next to Distributor Exams. Select a Location, Date, and Start Time from the dropdown boxes. Select Next.



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### **Disclosure Form**

Select the I Agree box, sign in the box, and select Next

Disclosure for all users:

7/22/17 1:34 PM

Harriet Vane

By clicking the box below and signing in the box provided, I hereby certify that the information provided on this application an

☑ I Agree



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Next >>

## Make a Payment



Enter payment information. If address associated with a credit card is a Post Office Box, enter the number first.

If you want an email receipt from the State of Maine, select the box next to Send Email Receipt.

Select Finish.

Enter <b>either</b> a First and Last Name, or a Company N	Name
☑ Send Email Receipt  Email Address for Receipt	
annebills@rocketmail.com	
Payment Options <b>*</b> EFT ▼	
First Name on Checking Account	Last Name on Checking Account
Company/Agency Name on Checking Account	Zip Code on Checking Account *
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Maine Board of Pesticides Applying for Exams





# Thank you

This module explains how to apply for the Dealer exam. Please view other modules (at maine.gov/bpc) to learn how to accomplish other tasks.

Thank you for using the BPC online portal. We hope you find it useful.

Call the BPC offices at 207-287-2731 or email <u>pesticides@maine.gov</u> with questions.